



Audit Committee

Agenda

Monday, 27th November, 2017
at 5.00 pm

in the

Council Chamber
Town Hall
Saturday Market Place
King's Lynn
PE30 1EX



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17 November 2017

Dear Member

Audit Committee

You are invited to attend a meeting of the above-mentioned Panel which will be held on **Monday, 27th November, 2017 at 5.00 pm** in the **Council Chamber, Town Hall, Saturday Market Place, King's Lynn PE30 5DQ** to discuss the business shown below.

Yours sincerely

Chief Executive

AGENDA

1. Apologies

2. Minutes (Pages 6 - 29)

To approve the minutes from the Audit Committee held on 4 September 2017.

3. Declarations of Interest

Please indicate if there are any interests which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the Member should withdraw from the room whilst the matter is discussed.

These declarations apply to all Members present, whether the Member is part of the meeting, attending to speak as a local Member on any item or simply observing the meeting from the public seating area.

4. Urgent Business Under Standing Order 7

To consider any business which, by reason of special circumstances, the

Chairman proposed to accept as urgent under Section 100(b)(4)(b) of the Local Government Act 1972.

5. Members Present Pursuant to Standing Order 34

Members wishing to speak pursuant to Standing Order 34 should inform the Chairman of their intention to do so and on what items they wish to be heard before the meeting commences. Any Member attending the meeting under Standing Order 34 will only be permitted to speak on those items which have been previously notified to the Chairman

6. Chairman's Correspondence (if any)

7. Training Session for All Members - Budget

8. Annual Audit Letter for year ending 31 March 2017 (Pages 30 - 54)

9. Business Continuity - Annual Update (Pages 55 - 59)

10. Corporate Risk Register Monitoring Report (Pages 60 - 67)

11. Mid Year Treasury Report (Pages 68 - 82)

12. Internal Audit Half Year Progress Report (Pages 83 - 92)

13. Budget Monitoring Report (Pages 93 - 110)

14. Committee Work Programme 2017/2018 (Pages 111 - 114)

To note the Committee's Work Programme for 2017/2018.

15. Date of Next Meeting

To note that the date of the next meeting of the Audit Committee will take place on Monday 12 February 2018.

To:

Audit Committee: Mrs J Collingham, J Collop, M Hopkins (Vice-Chairman), P Kunes, C Manning, G Middleton, D Pope (Chairman), T Smith and T Tilbrook

Portfolio Holders:

Items 7, 8, 8, 11 and 13

Councillor B Long - Leader

Items 10 & 12

Councillor P Hodson, Portfolio Holder - Performance

Management Team Representative:

Lorraine Gore, Executive Director

Appropriate Officers: The following officers are invited to attend in respect of the Agenda item shown against their name:

Item 7:	Toby Cowper, Group Accountant
Item 8:	Lorraine Gore, Assistant Director
Item 9:	Martin Chisholm, Business Manager
Item 10:	Becky Box, Policy, Performance and Personnel Manager
Item 11	Toby Cowper, Group Accountant
Item 12	Kathy Woodward, Audit Manager
Item 13:	Lorraine Gore, Executive Director and Toby Cowper, Group Accountant